

Department of the Attorney General
Commerce and Economic Development Division
Notary Public Office
425 Queen Street
Honolulu HI 96813

Dear Notary Public Office:

I understand that I am to immediately deliver my official notary seal to the Notary Public Office upon resignation, expiration of term of office without reappointment, or removal. I am also to deposit with the clerk of the circuit court of the judicial circuit in which I reside my notarial record book(s) within ninety days from my resignation, each expiration of term of office, or removal. In the event of my death, my personal representative shall deliver my official notary seal to the Notary Public Office and deposit my notarial record book(s) with the clerk of the circuit court of the judicial circuit in which I reside within ninety days from the date of my death. (Haw. Rev. Stat. §§ 456-3, 456-18).

However, I am notifying you that my ☐ notary seal ☐ record book(s) _____

Therefore, I understand that I am or my personal representative (in the event of my death) is subject to a fine of not less than \$50 nor more than \$500, in the discretion of the court, in an action brought by the attorney general on behalf of the State for failure to comply with Hawaii Revised Statutes, sections 456-3 and 456-16.

Official Signature of Notary Public Date

(Please print your name)

I reside on the island of _____

My commission number: _____

My commission expires: _____

c: Clerk of the ☐ First ☐ Second ☐ Third ☐ Fifth Circuit Court